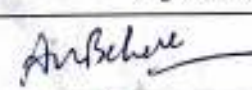

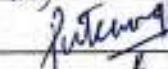


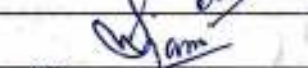
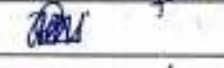

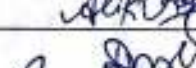

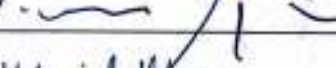
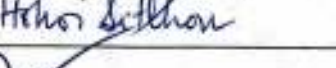

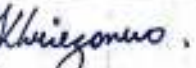
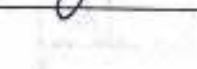


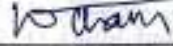
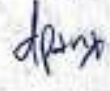
### MEETING MINUTES

<b>Meeting Name</b>	<b>IQAC Strategy Meeting</b>	
<b>Date of Meeting: 09-05-2024</b>	<b>Time: 2:15 - 3:00 PM</b>	<b>Venue: Conference Hall (Saturn)</b>
<b>Meeting Facilitator: Anjan K. Behera, Acting Dean &amp; IQAC Coordinator</b>	<b>Minute Taker: Ms. Mirdom Teronpi</b>	
<b>Invitees: All faculty members</b>		

#### 1. Members Present (Meeting Attendance)

Sl.No.	Name	Designation/Position	Signature
1.	Anjan K. Behera	Acting Dean & IQAC Coordinator	
2.	Dr. Rosy Tep	HoD, English	
3.	Dr. Putchong Thai	Asst. Professor, English	
4.	Kahor Raleng	Asst. Professor, English	
5.	Hawalbam Loiyumba	Asst. Professor, English	
6.	Chibeni Merry	Asst. Professor, English	
7.	Senjumbeni K Jami	Asst. Professor, English	
8.	Tenipumei Phom	Asst. Professor, English	
9.	Chubamenla Longkumer	Asst. Professor, English	
10.	Dr. Alik Roy	Asst. Professor, English	
11.	Daniel Michal Khan	HoD, Pol. Science	
12.	Dr. Salikyu Sangtam	Associate Professor, Pol. Science	
13.	Dr. S Hohoi	Asst. Professor, Pol. Science	
14.	Dr Aniruddha Vitha Babar	Asst. Professor, Pol. Science	
15.	Khriezonuo Kire	Asst. Professor, Pol. Science	



16.	Thepuzo Keyho	Asst. Professor, Pol. Science	
17.	Tovika K Sumi	Asst. Professor, Pol. Science	
18.	Tsutolu Nyekha	Asst. Professor, Pol. Science	
19.	Dr. Wichamdinbo Mataina	Asst. HoD, Linguistics	
20.	Tsukhumia Yimchunger	Asst. Professor, Linguistics	
21.	Mirdom Teronpi	Asst. Professor, Linguistics	Mirdom T.
22.	Toka V	Dept. Coordinator, Journalism & Mass Communication	
23.	Tsutipang Jamir	Asst. Professor, Journalism & Mass Communication	
<b>Member Absent</b>			
1.	Sushmita Hoshi Nongmeikapam	Asst. Professor, Pol. Science	

2. Agenda			
Agenda Item	Discussion/ Action	Outcome/Resolution	Target Due Date
1. Overview of previous activities/events	<ul style="list-style-type: none"> <li>The Acting Dean highlighted the following activities undertaken by the Schools of English and Political Studies from 2021 onwards:               <ol style="list-style-type: none"> <li>Two ICSSR sponsored seminars (Eng 2021, PS 2024)</li> <li>One NCW sponsored workshop (2023)</li> <li>Two ISBN publications (English)</li> <li>Community Engagement- Charity</li> </ol> </li> </ul>		





	<p>drives (All 4 Departments)</p> <ol style="list-style-type: none"> <li>5. MoUs: University of North Texas, Dimapur Publishing Company among others</li> <li>6. UGC NET Workshops</li> <li>7. Maximum number of webinars and workshops</li> <li>8. Integration of research into curriculum</li> <li>9. Paper presentations and ISBN, ISSN publications by the students (UG &amp; PG)</li> <li>10. The recent visit to Nagaland University, Meriema Campus, by the students and faculty members(English, 2024)</li> <li>11. FIPs, NEP Orientation &amp; Sensitization Programmes, Refresher Courses</li> </ol> <ul style="list-style-type: none"> <li>• Additionally, he appraised the strengths of both schools underscoring their goal-oriented approach, stress on quality, research, and professional and community engagement.</li> </ul>		
<p><b>2. Restructuring of The Schools</b></p>	<ul style="list-style-type: none"> <li>• The Acting Dean announced a reorganization of roles and responsibilities within the various departments stressing its necessity for the college's operational efficiency, collective growth and to embrace newness. The restructured roles are detailed below:</li> </ul> <ol style="list-style-type: none"> <li>1. English &amp; Linguistics- HoD English- Dr. Rosy Tep (UG &amp; PG), Asst.</li> </ol>		<ul style="list-style-type: none"> <li>• The restructured roles/hierarchy will come into effect from 1st June, 2024</li> </ul>



	<p>HOD Linguistics- Dr. Wichamdinbo Mataina</p> <ol style="list-style-type: none"> <li>2. Supervisor for both departments- Dr. Rosy Tep</li> <li>3. Music and Mass Communication- HoD Music- Kahor Raleng. Dept. Coordinator of Mass Communication- Toka V</li> <li>4. Supervisor for both departments- Kahor Raleng</li> <li>5. Political Science- HoD- Daniel M. Khan (UG &amp; PG)</li> <li>6. Supervisor of the Dept of Pol. Science- <u>Anjan K Behera</u></li> <li>7. For Academics- Dr. Amar Ranjan Dey</li> <li>8. For Student Affairs- Dr. Temsukumla Ao</li> <li>9. For Attendance- Tallnungsang</li> <li>10. For IQAC- Anjan K Behera</li> <li>11. Overall- Dr. Hewasa L Khing</li> </ol>		
3. Annual Department Audit	<ul style="list-style-type: none"> <li>• It was informed that the Annual Department Audit will be undertaken on 21st of May, 2024. The following schedules have been made:</li> <li>• 9 AM to 12 noon: Political Science, Linguistics, Mass Communication</li> <li>• 2 to 3 PM- English</li> </ul>	<ul style="list-style-type: none"> <li>• The Departments are reminded to ensure their ADA is prepared.</li> <li>• The members should distribute tasks among themselves to ensure an equitable understanding of the work.</li> </ul>	<ul style="list-style-type: none"> <li>• 21st May, 2024</li> </ul>
4. Designing VAC, SEC, IDC	<ul style="list-style-type: none"> <li>• The Acting Dean reiterated that NU has given freedom to the college to design courses. Therefore, he encouraged the creation of innovative and engaging VAC, SEC and IDC papers aiming at captivating</li> </ul>	<ul style="list-style-type: none"> <li>• To start innovating VAC, SEC, IDC courses (3 credits) which are useful and understandable for all streams</li> <li>• To create fundamental/basics courses, each comprising 3 units</li> <li>• Submit a draft with an overview and course objectives of the designed</li> </ul>	<ul style="list-style-type: none"> <li>• August</li> </ul>





	<p>student interest and aiding in achieving high grades by providing students with a variety of options to choose from.</p> <ul style="list-style-type: none"><li>• He emphasized that after a course is taught in the college, it will be reviewed by NU for possible adoption in other colleges if it meets their criteria.</li><li>• He also offered examples of courses introduced in other colleges to inspire ideas.</li></ul>	<p>courses.</p>	
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*Ans*

### **Action taken report:**

The IQAC meeting successfully addressed the above agenda through the actions listed below:

- The IQAC Coordinator announced a reorganization of roles and responsibilities within various departments and schools. Emphasis was placed on improving operational efficiency and fostering collective growth. Additionally, faculty were encouraged to adapt to the new strategies for institutional development.
- Departments are encouraged to design innovative Value Added Course(VAC), Skill Enhancement Course(SEC) and Interdisciplinary Course(IDC) courses as proposals to be sent to the University. Faculty are instructed to submit the draft with an overview of the course, objectives of the designed courses and the contents.



**IQAC Coordinator**



**Principal**

