



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Tetso College
• Name of the Head of the institution	Dr. Hewasa L. Khing
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03862242484
• Mobile No:	8974021963
• Registered e-mail	iqac@tetsocollege.org
• Alternate e-mail	klorin@tetsocollege.org
• Address	Sovima Village, 6th Mile
• City/Town	Chumukedima
• State/UT	Nagaland
• Pin Code	797115
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing

• Name of the Affiliating University	Nagaland University				
• Name of the IQAC Coordinator	Dr. Chikhosale Thingo				
• Phone No.	03862242484				
• Alternate phone No.	03862242484				
• Mobile	7005438835				
• IQAC e-mail address	iqac@tetsocollege.org				
• Alternate e-mail address	admin@tetsocollege.org				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://tetsocollege.org/services/igac/				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://tetsocollege.org/downloads/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.52	2013	05/01/2013	04/01/2018
Cycle 2	B	2.41	2019	28/03/2019	27/03/2024
6.Date of Establishment of IQAC			24/03/2011		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	Nil	NCW	2020	495450	
Institutional 1	Nil	Department of Higher Education	2020	200000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	1	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none"> If yes, mention the amount 	13031	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Enhanced research outputs in the form of paper publications, seminars, webinars - Keeping in mind the importance of research and publications, efforts have been made to encourage teachers. College has continued to promote the DOT Column (a collaboration with Morung Express state newspaper) that provides faculties and students a platform to share their opinions and publish their research activities. College continues to provide research allowance to its faculties which has been enhanced from Rs. 12000/- to Rs. 18,000/- per year. In addition, the college also organised a NAAC sponsored National Conference on the topic of Higher Education in North-East India: Trends, Opportunities and Challenges in the month of January 2021. This conference witnessed the participation of 16 researchers from all over the country. Proceedings of the conference will be converted into a book publication. Additional numerous webinars were also conducted.</p>		
<p>Increase student enrolment - Despite the toll that Covid had on the education system, Tetso witnessed an increase in the enrolment of students during the period 2020-2021.</p>		
<p>Ensured quality education (both online and offline)- 2020-2021 saw the continued effects of Covid-19, compelling Tetso College to continue with the blended learning mode. In order to maintain the integrity of teaching-learning environment, the College made sure that proper orientations were provided to students and new staff, classes were recorded and uploaded into the student intranet for</p>		

synchronous and asynchronous learners, internal and external evaluations continued, all with the objective of delivering quality education to the students.

Setting up of innovation, incubation and IPR cell - The college set up the Innovation, Incubation and IPR Cell on 15th March, 2021 with the objectives to organise, disseminate, enhance the scientific and innovative vision of the College motto of Strive for Excellence. The Cell aims to assist and accelerate the interaction with industries for sustained growth in Innovation, Incubation and IPR to contribute to the wealth creation of the state and the nation.

Introduction of new courses - Tetso College also introduced two new courses - Bachelor of Computers and BA in Linguistics in 2021, keeping in mind their relevance and need in the present context.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Increased Enrollment</p>	<p>Despite the negative impact of pandemic on the education system, Tetso College observed that the number of student enrollment increased. One of the major cause may be contributed to the fact that the process of teaching-learning did not come to a halt at Tetso, but rather brought to fore the College strength which was its ability to adapt and adopt technology ensuring that students receive education.</p>
<p style="text-align: center;">Research oriented activities and outputs</p>	<p>Keeping in mind the importance of research for both faculties as well as students, the College, with the cooperation of various departments/ clubs/ units/ cells successfully organised numerous webinars, panel discussions, conference as well as published articles and book chapters.</p>
<p style="text-align: center;">Collaborate with external organisations</p>	<p>Understanding the need for collaborations, the College organised a NAAC sponsored conference in January 2021. Projects funded by external agencies such as National Women Commission and ICSSR were also brought in. Additionally, webinars and panel discussions with external resource persons were also conducted.</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
Core Committee	21/06/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	16/02/2022

15. Multidisciplinary / interdisciplinary**16. Academic bank of credits (ABC):****17. Skill development:****18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college already offers courses that provides students knowlege about ancient India and Modern India as well as tribal, indigenous and traditional aspects, which all contirbutes towards providing a sense of better understanding of where the country aspires to progress plus a window into the educational, political, and cultural facets of the country. Papers such as History Of India Upto The Mauryas, History Of India (Post Maurya to Delhi Sultanate, History Of India (1526 To The 19th Century), History Of North East India (1822-1972), Political History of the Nagas, Social And Economic History Of Modern India (18th-20th Century), Indian Nationalism, Development Of Education In India, Education In Modern India, Trends & Issues Of Contemporary Indian Education (OR) EDU-303 Structure & Issues Of Contemporary Education In India, Local Self Government In India, Government & Politics Of Northeast India, etc., have been introduced to ensure the integration of Indian Knowledge system in the curriculum.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The college strives to offer the students numerous opportunities for development and growth; to create a system that equips our students to be more employment ready. Tetso has transitioned into an institution that is has been working contiuously to integrate technology in ways that will help improve the teaching-learning

approach. Teachers are encouraged to use variety of tools to make the learning experience more enriching. Assessments are carried out both offline and online with the help of different apps in the form of online quizzes, open book tests, debates, group discussions, presentations, case studies, etc. Students also have access to a larger repository of knowledge and material - college library, N-List, National Digital Library of India, Shodhaganga, etc. Additionally, Tetso College also encourages its students to go for various internships, community activities, industrial visits, etc, which further helps them develop a broader perspective. Events and activities are organised to showcase the skills and talents our students possess.

20.Distance education/online education:

Tetso College had incorporated the method of online education before the pandemic, making use of Google Classrooms for information dissemination such as sharing of study materials and various announcements important to students by their respective class teachers. However, with the Covid-19 situation at hand, the college was able to transition from the traditional mode of teaching-learning to an online mode ensuring continuity of education. Classes continued to be conducted online regularly as per routine prepared. The College ensured that recorded online class videos were made available for all synchronous and asynchronous learners, teachers made sure that necessary study materials were provided to all students through various media - Google classrooms, whatsapp, emails, links of videos and websites, etc; tracking of attendance; conduct of tests, quizzes, assignments, group discussions. Number of trainings were and continues to be provided to students, faculties and staff regarding Digital Literacy and its usage. The College continues to follow the blended learning mode even after the pandemic for few courses, where students and teachers are encouraged to use various online platforms and apps for smooth conduct of such classes.

Extended Profile

1.Programme

1.1 18

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 1639

Number of students during the year

File Description	Documents
Data Template	View File

2.2 970

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 339

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 53

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 53

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	18
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1639
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	970
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	339
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	53
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	53
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	49
Total number of Classrooms and Seminar halls	
4.2	30817572
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	115
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum of the college is designed by the Board of Studies of Nagaland University which the college adhere to. Curriculum delivery and documentation is explained below:

1. Academic Calendar & Time Table

During the beginning of each academic session, college prepares its proposed academic calendar which is circulated through the college website, intranet and emails. The time table is designed for all UG, PG programs as per the University norm. The concerned department heads in discussion with department teachers assign respective papers and courses to be taught in each semester.

2. Adoption of diverse pedagogy including class recordings, flipped class technique, google classroom, presentation, remedial & tutorial class etc

The college adopts e- learning tools especially the use of G-Suite and teaching tools and aids such as Google classroom, class recordings, google meet. Every teacher records their classes and upload it in the student intranet for synchronous and asynchronous learners. Tests, Demonstrations, Debates, Presentations, Field Visits, Assignments, remedials, tutorial class and departmental activities etc are used for effective curriculum implementation.
Link

3. Teachers enhancement of employability

Academic review and feedback is taken periodically. Concerned authorities conduct regular meetings to review the difficulties faced while teaching. Certificate, Diploma Course, seminars, workshops, and additional training on effective teaching methodologies are made compulsory for teachers enhancement. College Teachers also update themselves with the current research and teaching techniques and are actively engaged in the paper setting and evaluation process.

Link 1-<https://tetsocollege.org/services/library/>

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://tetsocollege.org/about-the-college/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, the college notifies an academic calendar for all the UG & PG programs. Class time tables are prepared based on the academic calendar. The calendar is uploaded on the college website, displayed on notice boards and is communicated to students through email/Google classroom and whatsapp groups. All the classes and examinations are planned as per the calendar. In case of any changes suggested by the university, the institute incorporates the necessary.

Tetso morung lesson plans: After the allocation of each subject/s to faculties, a course file of each paper is prepared consisting of a detailed teaching plan which contains information about assignments, classwork, unit covered, practicals, study materials,

etc.

The Objectives and Key Results (OKR): An OKR is prepared by each respective Departments; the department OKR comprises guest lectures, workshops, field visits, seminars, teachers and students empowerment and other co-curricular and extra-curricular activities which needs to be accomplished during the specific semester.

Clubs and cells: The Clubs and Cells are also in sync with the college calendar of events. The CIE also takes care of curriculum plans, activities like internship, field visits, community activities by cells and clubs, webinars, seminars, departmental events etc.

Continuous Internal Evaluation (CIE): Internal Assessment: The following institutional level Continuous Internal Evaluation (CIE) process and schedule is created based on the college to adhere:

- Two Internal Assessment Tests (online/ offline)
- Assignments
- Class presentation/ class participation
- Project work
- Field work
- Internships
- Practical/Viva

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://tetsocollege.org/downloads/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum

B. Any 3 of the above

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

82

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

225

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

While Nagaland University decides the syllabus, which the college has to follow it, in these limitations the college provides its best to address issues such as Human Values, Professional Ethics, Ethical Values, Gender, Environmental Awareness, and sustainability into the curriculum through various clubs, cells and awareness programmes.

1. **Gender Sensitization** :The college has a Women Cell, and minority cell to provide and promote gender equity among students and in dealing with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and security guards. Separate Boys & Girls hostels (In-campus) for providing a safe environment to all student hostellers.

2. **Environment and Sustainability**: "Environmental Studies or

Environmental Sciences' ' paper related to ecosystem, is an integral part of the curriculum of the fifth semester as prescribed by the University. The course enables creating awareness and developing the importance of the environment among students. Additionally, the college N.S.S unit promotes environmental protection and various sustainable development programs such as tree plantations, village cleanliness, plastic free drive, debates, poster competitions, celebration of World Environment day, etc.

3. Human Values and Professional Ethics: Different social activities have been initiated by the college like Health and Hygiene awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps, World mental Health day, Suicide Prevention, etc.

All these helps to nurture the moral, ethical, human values and social values among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

64

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://tetsocollege.org/services/igac/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

970

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1639

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students enrolled in various disciplines are identified as slow and advanced learners based on their 10+2 marks by each department. Mentors of the respective classes extend valid support in classifying the students with reports based on observation and class tests as, Eagles list (Advanced learners), Ravens List (Average learners) & Robins List (Slow learners). (<https://drive.google.com/drive/u/0/folders/1j0vm7tv8apKBEftpVtJPWVx22KuOodFY>)

Additionally the wide range of continuous assessment components that include, Assignments, Seminars, Group Discussions, Quizzes, Tests, Projects, Internships, and attendance, enable effective assessment of learning levels.

Strategies adopted for slow learners:

1. Remedial/Tutorial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in other activities (<https://tetsocollege.org/avail-free-tutorial-classes/>)
2. Academic and personal counselling is given to the slow learners by the tutor, mentor and the counselling cell.
3. Provision of course materials are shared on their respective Google Classroom pages.

Strategies for the advanced learners:

1. Advanced learners are encouraged to enroll in MOOC Courses, Coursera, attend webinars, workshops, participate in Paper presentations, publications on Dottalk Column, Weekly Dottalks review, and Student Seminars.
2. Participation by the students in competitions such as Debate,

Group Discussion, Problem Solving – Decision Making Exercises, Quiz Programmes, sports, cultural competitions are also encouraged.

3. Link 1-<https://www.dottalks.in/>

4. Link 2 -<https://tetsocollege.org/event/>

File Description	Documents
Link for additional Information	https://tetsocollege.org/event/page/12/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1639	53

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- 1. Experiential Learning:** Students are encouraged to take up add-on course/certificate courses on Coursera, internships program by NSS & Red Ribbon Club, and NCC - Blood Donation Camps, AIDS Awareness Campaigns, Tree Plantation, Swachh Bharat Abhiyan, etc in order to make them responsible citizens. Student representatives serve as members of the Student Council & clubs & Units to involve them in decision making process and maintain transparency apart from inculcating a sense of responsibility in them.
- 2. Participative Learning:** Students participate in various activities like seminar, group discussion, Parliamentary sessions, etc. Some such activities includes session on

Roundtable Symposium on Social Justice: Politics, Philosophy and Law, Psych Fest organized by the Department of Psychology, Contribute to the 2021 Leading Together Dialogue on Women & Leadership in collaboration with the University of Melbourne, Mini Project like Digital Archive set up by the Department of Sociology as articles and audio/podcasts are published every month alternately, Web talk Environmental Sociology. CoMFIESTA '21 on the theme 'Where Talents Meet'.

3. Problem-solving skills. College organizes expert lectures on various topics, motivate students to join MOOC courses, Regular Quizzes, Case studies Discussion, Class presentations, Debates, etc. Research activities are conducted in each Department under the guidance of senior faculty

4. Link 1-<https://tetsocollege.org/event/>

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://tetsocollege.org/event/page/12/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Tetso College encourages intensive use of ICT enabled tools including online resources for effective teaching and learning process. With Wi-Fi enabled on the college premises, all faculty members use laptops to prepare notes and presentations. Some classrooms are fully furnished with LCD which help the faculty members to also use IT enabled learning tools such as PPT - enabled with animations and simulations to improve the effectiveness of the teaching- learning process, Video clippings, Audio system, online sources, to expose the students to advanced knowledge and practical learning.

- Online teaching Platform: Google Meet is extensively used which helps to record class, online tutorials, examinations, class presentations, etc. Google Classroom becomes feasible to manage and post course related information- learning material, quizzes, submissions and evaluations,

assignments, etc.

- Following are the lists of some of the ICT initiatives at Tetso for the faculty and students of Tetso College to broaden the horizon of learning:
- SWAYAM On-line Courses
- UG/PG MOOCs
- e-PG Patshala
- e-Content courseware in UG subjects
- SWAYAMPBHA
- CEC-UGC YouTube Channel
- National Digital Library
- Shodhganga

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://tetsocollege.org/covid-19-information/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

53

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Tetso college is affiliated to Nagaland University and therefore has a transparent and robust evaluation process in terms of frequency and variety, wherein students are continuously evaluated throughout the semester through class tests, assignments, group discussions, presentations and more. Every student is communicated of the internal assessment schedule well in time via email and the College student intranet. Student performance is announced on the College Student Intranet and Google Classroom by the concerned subject teacher.

The following mechanisms are followed by the Examination Committee:

1. Exam Orientation is conducted for all classes before the commencement of every exam to lay down the exam procedure, exam rules and other necessary information.
2. Invigilators make announcements in the Examination hall against use of electronic devices by the students, such as mobile phones, tablet devices, laptops, data storage watches ('smart-watches').
3. Students are not allowed to go to the toilet during the Examination, especially either in the first 30 minutes, or in the last 15 minutes of the examination unless there is an extreme emergency.
4. Invigilators remain in the Examination Hall throughout the period of the examination and to confiscate any material(s) being used by students and inform the same to the Controller of Examinations.

5. At the end of the examination, answer scripts are collected from the students and arranged in increasing order of Hall Ticket numbers and handed to the in-charge of Examinations.
6. [Link 1-tetsocollege.org/event/ug-ba-on-campus-class-test-schedule/?instance_id=266](http://tetsocollege.org/event/ug-ba-on-campus-class-test-schedule/?instance_id=266)

File Description	Documents
Any additional information	View File
Link for additional information	https://tetsocollege.org/standard-operating-proceduresop-for-the-conduct-of-nu-undergraduateug-online-examination-2021/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances handling mechanism is transparent at Tetso College. Internal examination grievances are cleared by showing the corrected answer sheet to students. Final Internal marks are uploaded to the Student Intranet portal and on Google Classroom pages by the concerned subject teacher. Detained list is prepared well in advance with common criteria and penalties.

After evaluation of internal assessment answer scripts, scripts are shown to the students to check for any discrepancy or doubt. If they come across any, clarification is given by faculty to enable them to fare better in future. By adopting the criteria as per the direction of affiliating university, complete transparency is maintained in internal assessment tests.

Any grievances related to External Assessment related to question paper like out of syllabus, repeated questions, improper split of marks, marks missed, wrong question number during semester exams are addressed to the university immediately through the center controller (University representative). University decision after resolving the grievances/correction in question paper is intimated immediately to the students through the examination committee members. If a student has any grievances related to evaluation of university answer scripts, students are allowed to apply for re-evaluation/scrutiny of answer scripts by paying necessary processing fees to university. .

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The following mechanism is followed by the College to communicate the learning outcomes to the teachers and students.

1. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students .
2. Soft Copy of Curriculum and Learning Outcomes of Programme and Courses are also uploaded on the website of the college for reference.
3. The importance of the learning outcomes has been communicated to the teachers in the department meetings at the start of every semester.
4. The students are also made aware of the same through an orientation programme of the Department. At the beginning of a course along with the syllabus, students are made aware of the outcome of the course by the respective course teachers.
5. The College offers courses ranging from HSLC upto Post Graduation. Under the Bachelor's degree programme the courses offered are English, Linguistics, Political Science, Economics, History, Education, Sociology, Psychology, BA General, B.Com, BBA, BCA, and Post-graduate courses in English and Political Science. Keeping in mind, all UG & PG courses are in alignment with Nagaland University guidelines.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://tetsocollege.org/academics/graduate-degree/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College focusses on academic growth and knowledge enhancement in tune with the Programme and course outcomes. Every Department prepares an Objective and Key Results (OKR) before the commencement of every semester to track its semester's goal for the Department/students. The academic performance of students is continuously evaluated through class tests, assignments, classroom presentation and participation to ensure they are not merely focussing on bookish knowledge or theory alone. To achieve this, project work, internship programmes (both online and offline - tracked by the Placement Cell), presentations and experiential learning are a part of the learning process.

The 75 percent of compulsory attendance designed by the affiliated University to qualify for writing the examination of the courses is practiced to ensure student regularity and participation in the class.

The College utilizes student satisfaction surveys to seek feedback for measuring the effectiveness of each course, the instructors and the teaching methodology. It provides information pertaining to the relevance of the course, availability of the course material, and course's importance in terms of employability which are pertinent questions and which help the College measure its learning outcomes.

The attainment level of students' final result is computed by grading system as proposed by the affiliated University, Nagaland University.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://tetsocollege.org/downloads/papers/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1242

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://tetsocollege.org/services/igac/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

527540

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	http://ncw.nic.in/ https://icssr.org/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

34

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Tetso Colleges firmly believes in its vision to 'create a positive impact in the world', which is not just about earning a degree, a job or an award. The goal is to enable our students to use education and their experiences for a holistic development. Numerous activities have been undertaken where our students are encouraged to participate in community services, programmes and events are organised to create awareness about various social issues, which in turn helps in their development and growth.

The NSS and RRC have participated in activities such as cleanliness drives, mass plantations, visits to orphanages, blood donation drives, aids awareness, etc. Additionally, the college have also organised webinars dwelling on various social issues

like Gender issues in sports, Impact of covid-19, Indo-Naga dilemma, Religion, politics and terrorism, mental health, etc.

All these activities have witnessed the active participation of our students and have had a positive impact helping them develop as capable, well informed and abled individuals and leaders.

File Description	Documents
Paste link for additional information	https://www.youtube.com/watch?v=t0ottToeYi4&list=PL-RsLTVIsdFsFgY_6rbAzYw1DypS_23Xv
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

156

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Tetso College is equipped with modern facilities, learning resources, necessary infrastructure for co-curricular activities, to achieve excellence aligning to its vision, mission and values. The teaching- learning resources/infrastructure includes library, labs, computer hive, classrooms, conference room. This aspect is further supported with facilities such as free wi-fi, amphitheatre, auditorium, Tetso Arena for in-door sports, basket and volley courts, hostels for both girls and boys, canteens, ICT enables conference rooms, auditorium, etc.

Classroom allocation for different papers are made during the preparation of Time Table. Teachers and students utilise the ICT enabled classrooms, conference room and auditorium for conduct of presentations, Viva, Seminars, etc. All classrooms are equipped with white boards, proper lightings, fans, and necessary furnishings to ensure the learning experience of students is not impeded.

The College has professional employees for the electricity and water supply, masons, carpenters and IT engineers. The College has two (02) technicians for maintenance of hardware and software of the IT infrastructure. The computers labs are maintained periodically for any relevant updates. The computers and printers in the campus are maintained through M/s Synergy Services. Maintenance of 02 Generators (160 KVA and 30 KVA each) is done through M/s Kirloskar Service.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://tetsocollege.org/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Yes, the Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc. Apart from encouraging the students to aim for academic excellence, Tetso College also ensures that the students are given sufficient opportunities to develop their talents and skills through various co-curricular activities. Amphitheater and Auditorium for conduct of various cultural activities such as debates, drama, fests, fresher's day, celebrating yoga day, and various competitions; Tetso Arena for indoor sports such as badminton, table tennis, carrom, chess, Zumba, gym, Outdoor Basket Court, and Volley Court, are available.

The college annually conducts sports week; and variety of cultural activities and fests are organised every semester by different departments/ clubs/ cells. However, on account of the pandemic, sports week could not be organised but the institute still maintained the need to conduct online activities that helped to highlight and bring to fore the talents of our students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15060113

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Yes, Tetso library is automated using Intergrated Library Management System (ILMS). Tetso College uses the KOHA Software. The administration ensures that the library is well equipped with books, journals, magazines, newspapers, etc. Some of the e-resources offered includes e-journals and e-books from NLIST, e-ShodhSindhu, Shodhganga, NDLI, INFLIBNET. All these resources are made available for students and staff with the necessary awareness on its availability and usage provided during their orientations. The library is spacious and has a reading hall. The various activities of the library such as data entry, issue, return, and renewal of books, member logins etc are done through the software and is also equipped with wi-fi connectivity.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://tetsocollege.org/services/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

371010

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

At the start of every academic session, a review and inventory requirements of IT facilities including wi-fi, ICT tools, budget allocations, upgrades or replacements of the existing equipments as well as upgradations or improvements to the existing infrastructure is carried out based on the suggestions from the Board of Directors, Heads of the Departments, IQAC, IT technicians and System Administrator. The College has adequate class rooms and computer labs with internet connectivity for facilitating teaching and learning process. Internet accessibility through Wi-Fi with adequate bandwidth is made available for all academic and administrative purposes. The College makes efforts for efficient utilization and updation of latest ICT. There is open access of Wi-Fi connectivity for all student and staff members of the college. Departments of the college are also provided laptops and other related accessories, whenever needed. Students are also made aware of the different educational sites.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

115

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1748546.96

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, the institute maintains a systematic process for the maintenance and utilisation of various facilities such as labs, library, Tetso Arena, conference rooms, auditoriums, and classrooms.

1. Library - Tetso College Library maintains a computerised information system to record the online and offline booking of books, returns and renewals. Additionally, manual registers are also placed nearby the entry to record the footfall of students and staff utilising the library facilities.

2. Classrooms - At the beginning of every semester, Deans of the various schools plan out the allocation of classrooms for each batch of students and the respective subjects. These are then entered into the time-table wherein students are provided all necessary information such as Discipline and semester, Classroom

Number, Subject code, Teacher's name.

3. Conference room, Auditoriums, and ICT enabled classrooms - Teachers and non-teaching staff are required to book such rooms in advance by entering the details of the programme, dates, purpose, department/club/cell requiring the service, additional facilities required such as sound system, mic, projector etc., in a Google Sheet shared by the Maintenance team with all the staff.

4. Tetso Arena - It offers various sports facilities to the students, staff and event outsiders on the basis of membership, wherein details of all members and individuals utilising the facilities are recorded in a computerised information system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

79

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://tetsocollege.org/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

628

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

628

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Yes, the Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities in the following ways:

1. **Student Council - This body has been created to provide students the opportunity to develop their leadership skills and provide a platform for them to voice their opinions be it in terms of teaching and learning aspects or co-curricular activities. These council members are elected to the positions of General Secretary, Asst. General secretary, Coordinators and Asst. Coordinators (for sports, literary, arts and culture) and Finance Secretary.**
2. **Class Representatives - Every class is represented by a Class Representative (CR) and an Assistant Class Representative (ACR) who assists the teachers in maintaining the discipline and decorum of the classroom, dissemination of information, as well as ensuring feedbacks and suggestions from the students are also heard and addressed by the teachers.**
3. **Clubs/Units/Cells/Committees representatives - Tetso College also has a variety of Clubs, Cells, Units and Committees such as NSS, NCC, Red Ribbon Club, Book Club, Business Club, Literary Club, IIIPR Cell, etc, where students are encouraged to participate in its functioning and conduct of activities enabling them to bring out their capabilities and potentials to fore.**

File Description	Documents
Paste link for additional information	https://www.dottalks.in/seminars/dot-talks-student-webinar-series/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a Tetso Alumni Network that was formally established on 18 January, 2020. The main aim of setting up this network is to ensure the continued engagement of alumni in various activities such as conferences, meetings, lectures, etc and to provide them an opportunity to take active part in the progress and development of the College. The goal of the Alumni panel is to connect the students with our Alumni family, encourage a professional network and to help students think about the transition after graduation. The Department of History in collaboration with Tetso Alumni Network, held an interesting and lively conversation with three amazing alumni of Tetso College where they talked about their life after Tetso, their careers and memories of the college

Links:<https://www.youtube.com/watch?v=VXScY8b4m9M&t=4s>,
<https://www.youtube.com/watch?v=2yt9jMkUyv8>

File Description	Documents
Paste link for additional information	https://alumni.tetsocollege.org/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our Vision: "To create a positive impact in the world".

Our Mission: "To empower people towards life-long excellence".

Our Motto: "Strive for Excellence"

The governance of the institution is reflective:

The empowered team of the college involves Principal, Director, Convenor/Coordinator of different committees, Teaching faculty, IQAC Committee, non-teaching and supporting staff, student council, student representatives, alumni and board members. The Principal along with the Core Committee monitors the mechanism regarding administration and academic process, ensuring proper functioning of the policies, rules, and action plans of the college. Various committees such as Career Counselling and Placement Cell, Examination Committee, sports committee, library committee, cultural and literacy committee, anti-ragging committee, NSS, NCC, disciplinary committee, scholarship committee, grievance redressal committee function actively. For academic performance, meetings with Dean, HoD's and faculty of various departments is done. Principal continuously monitors the progress of various activities department-wise and HoD's of each

department present a Semester Progress Report at the end of each semester. The prospective plans are implemented by the Principal along with the Director. It deals with the finance received for the various grants and amount received from other sources from overall development and maintenance of college.

File Description	Documents
Paste link for additional information	https://tetsocollege.org/about/our-mission-vision/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is committed to promoting decentralization and a culture of participative management which can be observed as follows:

1. The Governing Board - The College governing body is the apex decision making and sanctioning body of the institute. It has representatives from teaching and non teaching staff, individuals and experts from external agencies responsible for all decisions and policies aligned with the College vision and mission.
2. IQAC - IQAC initiates, plans, conducts and supervises various activities that are necessary to increase the overall quality standards in the College. It frames modalities to collect data and information on various aspects of institutional functioning, collects feedback and suggestions from stakeholders for quality improvements, prepares the Annual Quality Assurance Report (AQAR) etc.
3. The Management body: It comprises the Principal, Vice Principal, Director, Director of Facilities, Deans and HODs. This body looks into various teaching, learning and administrative matters such as decision making for curricular and academic aspects, admissions procedure, disbursement of university materials, budgets from payroll to maintenance of the physical plant, supervise maintenance personnel, tracking College records, etc.
4. Faculty members are given representation and responsibilities in various academic, administrative and other non-statutory

committees for transparency in administration.

Link 1-tetsocollege.org/services/committees-clubs/

File Description	Documents
Paste link for additional information	https://tetsocollege.org/about/faculty/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes, Tetso College has effectively implemented the strategic plans as follows: (Detail document attached)

1. Human Resource Management: The College has implemented online platforms for managing and archiving human resource data.

2. Admission of Students: The college follows a systematic admissions and induction programme where every student is taken through an orientation programme.

3. Curriculum Development: The curriculum plans are drawn as short-term and long-term goals from different aspects of the functioning of the college in the form of OKRs.

4. Teaching and Learning: A balance of collaborative, differential, inquiry-based, blended learning methods with emphasis on skills and values in technology-driven classrooms is followed.

5. Examination and Evaluation: The College follows well-structured internal and external evaluations for all its courses.

6. Research and Development: IQAC along with HoDs ensure that the content and publications of e-journals and e-books are in progress by all Departments.

7. Library, ICT and Physical Infrastructure/ Instrumentation: A well-equipped library with references and textbooks, journals, magazines, newspapers as well as a mini museum and a reading lounge area.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The insitutional bodies have a multi level training and orientation programme for each level of responsibility conducted through the Human resources and training department. The organizatinal structure of the insitution has been clearly defined broadly into administration, accounts, finance, maintainanance and academics with each department adopting the OKR (objective & key Results) method for tracking.

Service rules and leaves are clearly defined through the College and staff intranet and is accessible internally with each school managing their own intranet pages.

The college mission is clearly displayed in and round the college, on the college website and college publications and literature.

File Description	Documents
Paste link for additional information	tetsocollege.org https://sites.google.com/a/tetsocollege.org/home/home
Link to Organogram of the Institution webpage	https://tetsocollege.org/about/about-the-college/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Tetso College maintains its Staff Intranet where information relevant to the teaching and non-teaching staff are maintained. The Staff Handbook is also accessible by the staff.

Tetso College has effective welfare measures for teaching and non-teaching staff as follows:

1. Employee Medical Insurance.
2. Saving Allowance.
3. Maternity benefits as per norms.
4. Broadband Allowance.
5. Research Allowance.
6. Laptop Allowance.
7. Conveyance Allowance.
8. House Rent Allowance.
9. All the non-doctoral staff members are encouraged to get enrolled for a part-time Ph.D. program.

The following facilities are also provided to employees for efficient functioning:

1. Sick Leave.
2. Earned Leave.
3. Study Leave.
4. Psychological counselling.
5. Wi-Fi facility.
6. Workspace
7. Canteen
8. Pantry
9. Sports facilities
10. Zumba Class.
11. Identity cards.
12. Mini departmental store in the campus.
13. Generator (power back-up)
14. Staff quarter for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system for Teaching staff practiced in Tetso College are:

1. Internal Career Advancement Scheme (CAS)- For Teaching Faculties
2. Performance improvement Plan (PIP)- For Teaching Faculties
3. Employee assessment form- Non Teaching staff

1. Internal Career Advancement Scheme (CAS):CAS is conducted for every teaching faculty after completion of 2 full semesters from the date of joining of the Employee.

CAS form includes the below mentioned categories.

Category 1 - Teaching, learning and Evaluation related activities.

Category 2 - Co-curricular, Extension and Professional Development activities.

Category 3 - Research and Academic contributions.

2. Performance improvement Plan: To make performance expectations clear to the employee, document and put into process the same and ensure timely feedback and assess the performance of the employee

accordingly.

3. **Employee assessment Form: Performance appraisal for non-teaching staff** is an employee assessment form which is issued annually to every employee as per the date of joining. Employee assessment consists of the following parameters.

- Key Responsibility Areas
- Achievement and responsibilities
- SWO Ananalysis

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has a mechanism for internal and external audit. There are internal audit mechanisms which is an ongoing continuous process in addition to the external auditors who verify and certify the entire corpus income and expenditure and the capital expenditure of the College each year. Qualified internal auditors from external resources have been appointed along with a team of finance staff and they are responsible for a thorough check and verification of all vouchers and bills of the transactions that are carried out in each financial year. Likewise an external audit is also carried out on an elaborate scale each financial year. The reports and outcomes are thoroughly assessed by the College management and the Colleges IQAC, whereby the shortcomings, if found, are addressed in a systematic and transparent manner. Minor errors, if and when pointed out by the audit team, are immediately corrected and rectified and precautionary steps are taken to avoid recurrence of such errors in the future. These audits have helped in improving the academic and administrative processes of the College with regard to teachers' appraisal, student activities, departmental funds, the addition of equipment, books and journals,

infrastructure among other areas of expenditure and income.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is advised by Sapient Wealth Advisors & brokers Pvt limited for effective investment and saving strategies and also to help build its endowment along with saving strategies for mobilisation of department funds .

The Institution conducts regular staff rewards & recognition, team building activities and also scholarship and financial aid that covers upto 100% of the college fees and hostel/transport fees as well.

Strategic MOUs have been signed with NGOs and funding agencies like the National Commission for Women, local hospitals, sports bodies like the Chumukedima Badminton Association and more for mutual support and promotion of activities and events.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has immensely contributed to the implementation of quality assurance strategies and processes at all levels. The members of IQAC meet quarterly. The Institute IQAC prepares, evaluates, and recommends the following for approval:

1. Annual Quality Assurance Report (AQAR).
2. Self-Study Reports of various accreditation bodies (NAAC, NIRF, UGC 12b)
3. Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS)
4. Stakeholders feedback
5. Action Taken Reports
6. New Programmes as per National Missions and Government Policies.

Feedback System: IQAC has developed an online proforma of student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of learning resources, teaching methodology and so on. Response of the student's feedback is provided to all the teachers on any course they taught, to help bring improvement in their teaching and strengthen it.

Display and Discussion of the Internal Answer Scripts: Under the recommendation of IQAC to enhance the quality of teaching, learning and evaluation, Tetso college introduced a system of displaying class test answer scripts taken internally and discussing the answer scripts with the students where students see

their own answer scripts after the evaluation, discuss their answers/responses with the teachers, and if they commit any mistakes, know about them, and find out ways to fix and rectify them.

File Description	Documents
Paste link for additional information	https://tetsocollege.org/services/igac/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, Tetso college reviews and takes steps to improve the quality of the teaching-learning process on a regular basis. The College prepares the Academic Calendar in advance so that it can be strictly followed. All newly admitted students are compulsorily required to attend 3-Day Orientation programme where they are made aware of College Mission, Vision, teaching-learning process, evaluation process under Semester System, core courses, various co-curricular activities, discipline, attendance policy and culture of the Institute. All the freshers are also given a guide tour of the campus and the various facilities by their seniors. Students are apprised of the Timetable, Programme structure, syllabi of the courses before the semester resumes.

Important announcements are made through student intranet and attendance and conduct of classes are monitored by the Deans, HoDs and class teachers of various classes. Students are also free to approach the Director and the Principal for feedback and suggestions through their class representatives. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

- Google Classroom.
- Automation of Admission Processes.
- Online fee payment.
- Green initiatives in Campus - tree plantation, solar panels

- Application for NIRF, IPR certifications in addition to IQAR and AAC
- Graduation Day Ceremony

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College community promotes an environment of gender equity among the students, both for the teaching and non-teaching staff. It believes in providing equal opportunities to all individuals irrespective of gender, tribe, caste, language or creed. Tetso

College has a Women Cell that is responsible for creating awareness about various gender related issues and organising activities that can build and enhance the confidence and capabilities of the students and staff as well.

Numerous activities were organised by the College through the departments/cell/clubs for the promotion of gender equity, such as celebration of Women/s Day, DotTalk webinar series on gender and sports, oratory competition on violence against women on United Nations International Day for the Elimination of Violence against Women, talks on women in the field of technology, etc. The college also offers counseling sessions which are handled by the female faculties of Psychology Department.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/spreadsheets/d/10ct9Ho_pyOVjEyJ-RTrV7vocnr232ro3/edit#gid=2096657460

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College maintenance department strives to implement a waste segregation practice that segregates its waste between i) wet and biodegradable, ii) plastic and non biodegradable waste. Sovima village within which the main college campus is located is

procuring a waste disposal truck to introduce a waste disposal system for its community membersto ensure a hygienic and clean environment.

E-waste management is sorted by the concerned IT and media Department and taken to a third party for proper disposal. The Department is in the process of signing an MoU with E-circle. (<https://mynagaland.online/listing/e-circle/>) to address e-waste, hazardous chemicals and even radioactive waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

C. Any 2 of the above

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College strongly believes in diversity of culture, religion, peaceful coexistence and harmony within the college community and amongst all stakeholders. It collaborates with external agencies to conduct awareness programmes, conducts and promotes activities related to mental health and wellbeing, sensitisation of tribal issues, cancer awareness, language and human rights issues. These programmes and events are taken up by the Clubs, Units and Departments as part of their OKR's (Objective Key Results) chalked out at the beginning of the semester.

During the pandemic the College the Department of Political Science was able to observe a webinar on the occasion of National Unity Day 2020 on 31st October 2020 with Guest Speaker Brig (Dr) Jeewan Rajpurohit, PhD, AMT, which has been uploaded on the college youtube channel - <https://www.youtube.com/watch?v=KWYnF61y5Cg>.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Departments within the College focus on moulding and building character amongst its students to become ethical, upright and model citizens. Since this was the period when the pandemic was at its peak in Nagaland, India, most of the programmes were shifted online. Despite the challenges online sessions went on uninterrupted through our DOT Talks webinars on topics such as "RECALLING AND SUPPORTING THE FOUNDING MISSION OF THE UN". Poster making contest on the theme "Pandemic Diaries" to spread awareness to the public on self-care and society care during Pandemic was also initiated by the Education Department. A special project undertaken was the Journal of the Plague Year which was introduced with the intention to document lives, garner support and help, and to build a better understanding of the human condition during the crisis.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution gives importance to observation of national and international commemorative days, events and festivals, even during the pandemic and lockdown in Nagaland. Some of them relevant to the context were:

1. Celebrating 2020 United Nations Day: The Department of Political Science, Tetso College celebrated 2020 United Nations Day on 24th October, 2020

2. Webinar on World Mental Health Day organized by Dept. of Psychology and Sociology on 10th October 2020

3. Webinar on the occasion of National Education Day. Organized by the Department of Education on 11th November 2020

4. On the occasion of International Human Rights day, the Dept. of Political Science organized the third round table conference on the theme 'Universal Human Rights: Theory and Practice' on 10th December 2020.

5. On World suicide Prevention day, the Dept. of Psychology organised student webinar and candle lighting ceremony on the theme "Working together to prevent suicide" on 10th September 2020.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The year 2020-21 ushered in the Covid 19 pandemic for which Tetso College underwent massive adaptation and upskilling across all Departments. The College took advantage of the situation by taking the following measures which are highlighted as two of the best institutional practices:

1. **Adoption of Online/Hybrid Learning:** Upgradation of Google for Education to the premium version to enhance our online delivery capabilities. This led to uninterrupted teaching and learning throughout the pandemic. One distinctive practice was Class Recordings of all online lectures to allow asynchronous learners access to learning at their own pace. Additionally, it allowed the College to introduce Hybrid Learning to meet the necessary Covid protocols of maintaining social distancing and Covid learning bubbles. To enable teachers to seamlessly record and conduct their classes a monthly broadband allowance was introduced during the pandemic.
2. **Promotion of Research and Faculty Development:** A monthly Research allowance was introduced to encourage the faculty to publish or make paper presentations in conferences and seminars. The Innovation, Incubation and IPR Cell of Tetso College was established on 15th March 2021. The Cell focuses on ensuring idea generation, innovation and support and guidance on IPR modalities and submits reports for the Atal Ranking of Institutions on Innovations Achievements (ARIIA). To provide a platform for our faculty to engage in research, share and discover new knowledge, monthly webinars are conducted through the DOT Talks platform of Tetso College.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Despite the challenges of the Covid 19 pandemic, the institution was able to overcome the hurdles and offer a life beyond the physical confinements of isolation through its many online and offline initiatives.

The College continues to maintain a question paper bank that helps serve the entire student community from class 9 to PG at bit.ly/dottalksQB. Our placement cell organised pooled campus drives beyond the college community. It also tied up with Tata Consultancy Services (TCS) to conduct an online Youth Employability Training for students in Nagaland to help them be job ready by the time they graduate. Furthermore, the College conducted a training for interested schools in Nagaland to help them transition to online education.

With the wave of the Covid 19 pandemic at its peak, the College campus became a Covid quarantine center for returnees to Nagaland, and our staff and students also volunteered, organised fund raisers and donated to the needy in strategic locations in Dimapur. During this time, the Psychology Department provided free telephonic counselling through a helpline made public to all returnees in Nagaland. The Tetso Evangelical Union and Departments of the College undertook the task of organising worship and prayer services online for all the returnees and individuals undergoing quarantine.

With regard to financial assistance, 100% scholarships were also awarded to State toppers to pursue their Undergraduate studies at Tetso. Fees were waived and reduced in general for all students during the pandemic period.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The mission of Tetso College is to empower people towards lifelong excellence and the College vision is to create a positive impact in the world. With this mission and vision, the following plan of action is strategized for the next academic year:

1. Addition of new courses and programmes: BA Journalism & Mass Communication and plan and prepare proposal for introduction of Science stream for approval in the subsequent years.
2. Improvements/upgradation of infrastructure: Completion of 450 seating capacity indoor auditorium with state of the art facilities, additional conference rooms and multimedia classrooms.
3. Enhance research initiatives: Conduct of national level funded seminars and projects via ICSSR, DONER etc.
4. Strengthen the Tetso Alumni Network: Since the College already has multiple ongoing collaborative projects brought to us and run by alumni such as Clefnote Academy, ALS IAS Coaching Academy,
5. Increase collaboration with external agencies